



SVPS Full Re-opening Key Information for Parents

RECEPTION CLASSES

Class 1 & Class 2

Who's Who

Class 1 – Mrs Parker
Class Teacher



vparker@swindonvillage.gloucs.sch.uk

Class 1 – Miss Cleary
Class Teacher



acleary@swindonvillage.gloucs.sch.uk

Class 2 – Mrs Roach
Class Teacher



sroach@swindonvillage.gloucs.sch.uk

Class 2 – Mrs Waller
Class Teacher



lwaller@swindonvillage.gloucs.sch.uk

Class 1 – Mrs Broughton
Teaching Assistant



Class 4 – Mrs McAuley
Teaching Assistant



INDUCTION INFORMATION

Due to all the information received after we sent out our initial induction timings we have had to tweak some of the timings to fit with staggered drop-off and pick-up arrangements. These slight tweaks will hopefully make it easier for any parents with children already attending SVPS. **The children remain in the same groups as on the front of your induction pack and will complete a week of mornings and a week of afternoons to allow for a smooth induction into school.**

Please read carefully 😊

| Timetable of Induction | |
|---|--|
| Monday 31 st August | Summer Holidays |
| Tuesday 1 st September | INSET Day |
| Wednesday 2 nd September | Parent Meetings |
| Thursday 3 rd September | Parent Meetings |
| Friday 4 th September | Parent Meetings |
| Monday 7 th and Tuesday 8 th September | Group A & B: 10am – 11.30am Group C & D: 1.30pm – 3.00-3.10pm |
| Wednesday 9 th , Thursday 10 th & Friday 11 th September | Group A & B: *9am – 12pm Group C & D: 1.30pm - *3.00-3.10pm |
| Monday 14 th – Friday 18 th September | Group C & D: *9am – 12pm Group A & B: 1.30pm - *3.00-3.10pm |
| Monday 21 st – Friday 25 th September | All children *9am – 2pm If you have older children in the school your child can attend full time. |
| Monday 28 th – Friday 2 nd October | All children *9am – *3.00-3.10pm |

***If you have other children already attending the school, you can use the drop-off and pick-up times on the following page for any 9am start or 3.00-3.10pm finish. Children can be dropped off earlier with older siblings at their allocated time or collected during the 3.15pm – 3.25pm slot to allow siblings to be dropped off and collected together.**

DROPPING-OFF & PICKING UP ARRANGEMENTS

DROP-OFF

Arrive at drop off time for your **ELDEST** child. Use your **EDLEST** child's entrance and drop them to their classroom first. Proceed around the one-way system dropping off your younger children in the order you pass their classrooms.

| | <u>Drop Off</u> | |
|-------------------|-----------------|---|
| | Drop Off Time | Entrance & Exit |
| Year 6 + siblings | 8.30am | Entry – Pedestrian Gate Exit – Bus Stop Gate |
| Year 5 + siblings | 8.40am | Entry – Pedestrian Gate Exit – Bus Stop Gate |
| Year 4 + siblings | 8.50am | Entry – Pedestrian Gate Exit – Bus Stop Gate |
| Year 3 + siblings | 9:00am | Entry – Pedestrian Gate Exit – Bus Stop Gate |
| Year 2 + siblings | 8.40am | Entry – Middle Gate Exit – Bus Stop Gate |
| Year 1 + siblings | 8.50am | Entry – Middle Gate Exit – Bus Stop Gate |
| Reception | 9.00am | Entry – Middle Gate Exit – Bus Stop Gate |

PICK-UP

We have split the school into 3 different groups: **Infants only, Infant and Juniors, just Juniors**. This is the only way to maintain the length of the school day and allow you to collect your child(ren) safely.

| <u>Children</u> | <u>Pick Up Time</u> | <u>Entrance and Exit</u> |
|---|----------------------|---|
| If you have children in the Infants only (Reception, Year 1 & 2) | 3.00 – 3.10pm | Enter through the Middle Gate Collect your children in the order you pass their classrooms. Exit Bus Stop Gate |
| If you have children in both the Infants and Juniors | 3.15 – 3.25pm | Enter through the Pedestrian Gate and follow one-way system around the back of the school collecting children as you pass their classrooms. Collect children from infants last. Exit through Middle Gate/Bus Stop Gate. |
| If you have children in the Juniors only (Year 3, 4, 5 & 6) | 3.30pm | Enter Pedestrian Gate and follow one-way system around the back of the school collecting children as you pass their classrooms. Exit Bus Stop Gate |

LUNCH

Our new menu will run for the 1st ½ term [Friday 4th September – Friday 23rd October]. It has been designed to allow your child to have a hot meal which can be easily eaten in their class bubble. Children will spend 30 minutes eating their lunch, with 30 minutes playing outside in their designated zones.

How to Order (Rec- Y2)

1. If your child is in Reception, Year 1 or Year 2 you will be entitled to a universal free school dinner daily – **your child will still need to let the teacher know what they would like so please talk to your child about this before they come into school.**

How to Pay (Y3 – Y6)

- Dinners need to be paid for ON the day or IN ADVANCE.
- There are two ways in which to pay:
 - Online using Scopay - if you have not yet registered please email admin@swindonvillage.gloucs.sch.uk (preferred option) *or*
 - Send £2.25 **PER DAY** in cash or cheque payable to **SVPS** preferably at the start of each week. Please send in a named envelope.
- If your child is in receipt of FSM, they are also entitled to a free meal – **your child will still need to let the teacher know so please talk to your child about this before they come into school.**

MENU – Two Week Rota for Autumn 1

WEEK 1 w/c 31/8, w/c 21/9, w/c 5/10, w/c 19/10

| Week 1 | Monday | Tuesday | Wednesday | Thursday | Friday |
|---------------|---|---|---|---|---|
| Main | Cheese & Tomato Pizza with Baked Wedges | Pasta <u>Bolognaisse</u> | Hot Dog with Hash Browns | Cottage Pie | Fish Fingers and Chips |
| Vegetarian | | Veggie <u>Bolognaisse</u> | Veggie Hot Dog with Hash Browns | Vegetarian Cottage Pie | Veggie Fingers & Chips |
| Jacket Potato | Jacket potato filled with Cheese or Tuna Mayo | Jacket potato filled with Cheese or Tuna Mayo | Jacket potato filled with Cheese or Tuna Mayo | Jacket potato filled with Cheese or Tuna Mayo | Jacket potato filled with Cheese or Tuna Mayo |
| Packed Lunch | Sandwich, Cheese, Ham or Tuna Mayo | Sandwich, Cheese, Ham or Tuna Mayo | Sandwich, Cheese, Ham or Tuna Mayo | Sandwich, Cheese, Ham or Tuna Mayo | Sandwich, Cheese, Ham or Tuna Mayo |
| Vegetables | Vegetable Sticks | Blended within the Sauce | Vegetable Sticks | Blended within the Pie | Vegetable Sticks |
| Dessert | Flapjack | Banana <u>Traybake</u> | Shortbread | Chocolate Brownie | Fruity Cookie |

WEEK 2 w/c 7/9, w/c 14/9, w/c 28/9, w/c 12/10

| Week 2 | Monday | Tuesday | Wednesday | Thursday | Friday |
|---------------|---|---|---|---|---|
| Main | Sausage Roll & Chips | Macaroni Cheese | Hot Chicken Wrap & Hash Browns | Pasta Pot - tomato based | Fish Fingers & Chips |
| Vegetarian | Vegetarian Sausage Roll & Chips | | Quorn Wrap & Hash Browns | | Veggie Fingers & Chips |
| Jacket Potato | Jacket potato filled with Cheese or Tuna Mayo | Jacket potato filled with Cheese or Tuna Mayo | Jacket potato filled with Cheese or Tuna Mayo | Jacket potato filled with Cheese or Tuna Mayo | Jacket potato filled with Cheese or Tuna Mayo |
| Packed Lunch | Sandwich, Cheese, Ham or Tuna Mayo | Sandwich, Cheese, Ham or Tuna Mayo | Sandwich, Cheese, Ham or Tuna Mayo | Sandwich, Cheese, Ham or Tuna Mayo | Sandwich, Cheese, Ham or Tuna Mayo |
| Vegetables | Vegetable Sticks | Vegetable Sticks | Vegetable Sticks | Blended within the Sauce | Vegetable Sticks |
| Dessert | Chocolate Muffin | Cinnamon <u>Oaty</u> Cookie | <u>Traybake</u> | Jam Tart | Cookie |

Attendance

Do I have to send my child back to school in September?

The guidance for fully reopening school (2.7.2020) clearly states that attending school is compulsory for all children.

'Missing out on more time in the classroom risks pupils falling further behind. Those with higher overall absence tend to achieve less well in both primary and secondary school. School attendance will therefore be mandatory again from the beginning of the autumn term. This means from that point, the usual rules on school attendance will apply, including:

- *parents' duty to secure that their child attends regularly at school where the child is a registered pupil at school and they are of compulsory school age;*
- *schools' responsibilities to record attendance and follow up absence*
- *the availability to issue sanctions, including fixed penalty notices in line with local authorities' codes of conduct'*

From Friday 4th September we will be expecting your child back to school as normal. If there are medical reasons why your child should not be returning please email admin@swindonvillage.gloucs.sch.uk explaining why your child may not be able to return to school.

My Child feels poorly – should I send them to school?

- If your child is displaying any of the coronavirus symptoms, you should **IMMEDIATELY** engage with the NHS Test and Trace process.
- Tests can be booked online through the NHS [testing and tracing for coronavirus website](#), or ordered by telephone via NHS 119 for those without access to the internet.
- Essential workers, which includes anyone involved in education or childcare, have priority access to testing.
- Symptoms are:
 - New Persistent Cough
 - Temperature (37.8+)
 - Loss of smell and/or taste

If your child is just a 'little under the weather', but may require some medicine i.e. calpol then please follow the same procedures as before the lockdown...PINK FORM to be filled in and the medicine to be clearly labelled and handed in at the MAIN OFFICE. Please note, we only give medicine at 12:00pm.

Revised Term Dates

SCHOOL TERMS AND HOLIDAYS - 2020/2021

| SEPTEMBER | | | | | OCTOBER | | | | | NOVEMBER | | | | | | |
|-----------|---|----|----|----|---------|------|----|----|----|----------|------|---|----|----|----|----|
| Mon | 7 | 14 | 21 | 28 | Mon | 5 | 12 | 19 | 26 | Mon | 2 | 9 | 16 | 23 | 30 | |
| Tues | 1 | 8 | 15 | 22 | 29 | Tues | 6 | 13 | 20 | 27 | Tues | 3 | 10 | 17 | 24 | |
| Wed | 2 | 9 | 16 | 23 | 30 | Wed | 7 | 14 | 21 | 28 | Wed | 4 | 11 | 18 | 25 | |
| Thur | 3 | 10 | 17 | 24 | Thur | 1 | 8 | 15 | 22 | 29 | Thur | 5 | 12 | 19 | 26 | |
| Fri | 4 | 11 | 18 | 25 | Fri | 2 | 9 | 16 | 23 | 30 | Fri | 6 | 13 | 20 | 27 | |
| Sat | 5 | 12 | 19 | 26 | Sat | 3 | 10 | 17 | 24 | 31 | Sat | 7 | 14 | 21 | 28 | |
| Sun | 6 | 13 | 20 | 27 | Sun | 4 | 11 | 18 | 25 | Sun | 1 | 8 | 15 | 22 | 29 | |
| DECEMBER | | | | | JANUARY | | | | | FEBRUARY | | | | | | |
| Mon | 7 | 14 | 21 | 28 | Mon | 4 | 11 | 18 | 25 | Mon | 1 | 8 | 15 | 22 | | |
| Tues | 1 | 8 | 15 | 22 | 29 | Tues | 5 | 12 | 19 | 26 | Tues | 2 | 9 | 16 | 23 | |
| Wed | 2 | 9 | 16 | 23 | 30 | Wed | 6 | 13 | 20 | 27 | Wed | 3 | 10 | 17 | 24 | |
| Thur | 3 | 10 | 17 | 24 | 31 | Thur | 7 | 14 | 21 | 28 | Thur | 4 | 11 | 18 | 25 | |
| Fri | 4 | 11 | 18 | 25 | Fri | 1 | 8 | 15 | 22 | 29 | Fri | 5 | 12 | 19 | 26 | |
| Sat | 5 | 12 | 19 | 26 | Sat | 2 | 9 | 16 | 23 | 30 | Sat | 6 | 13 | 20 | 27 | |
| Sun | 6 | 13 | 20 | 27 | Sun | 3 | 10 | 17 | 24 | 31 | Sun | 7 | 14 | 21 | 28 | |
| MARCH | | | | | APRIL | | | | | MAY | | | | | | |
| Mon | 1 | 8 | 15 | 22 | 29 | Mon | 5 | 12 | 19 | 26 | Mon | 3 | 10 | 17 | 24 | 31 |
| Tues | 2 | 9 | 16 | 23 | 30 | Tues | 6 | 13 | 20 | 27 | Tues | 4 | 11 | 18 | 25 | |
| Wed | 3 | 10 | 17 | 24 | 31 | Wed | 7 | 14 | 21 | 28 | Wed | 5 | 12 | 19 | 26 | |
| Thur | 4 | 11 | 18 | 25 | Thur | 1 | 8 | 15 | 22 | 29 | Thur | 6 | 13 | 20 | 27 | |
| Fri | 5 | 12 | 19 | 26 | Fri | 2 | 9 | 16 | 23 | 30 | Fri | 7 | 14 | 21 | 28 | |
| Sat | 6 | 13 | 20 | 27 | Sat | 3 | 10 | 17 | 24 | Sat | 1 | 8 | 15 | 22 | 29 | |
| Sun | 7 | 14 | 21 | 28 | Sun | 4 | 11 | 18 | 25 | Sun | 2 | 9 | 16 | 23 | 30 | |
| JUNE | | | | | JULY | | | | | AUGUST | | | | | | |
| Mon | 7 | 14 | 21 | 28 | Mon | 5 | 12 | 19 | 26 | Mon | 2 | 9 | 16 | 23 | 30 | |
| Tues | 1 | 8 | 15 | 22 | 29 | Tues | 6 | 13 | 20 | 27 | Tues | 3 | 10 | 17 | 24 | 31 |
| Wed | 2 | 9 | 16 | 23 | 30 | Wed | 7 | 14 | 21 | 28 | Wed | 4 | 11 | 18 | 25 | |
| Thur | 3 | 10 | 17 | 24 | Thur | 1 | 8 | 15 | 22 | 29 | Thur | 5 | 12 | 19 | 26 | |
| Fri | 4 | 11 | 18 | 25 | Fri | 2 | 9 | 16 | 23 | 30 | Fri | 6 | 13 | 20 | 27 | |
| Sat | 5 | 12 | 19 | 26 | Sat | 3 | 10 | 17 | 24 | 31 | Sat | 7 | 14 | 21 | 28 | |
| Sun | 6 | 13 | 20 | 27 | Sun | 4 | 11 | 18 | 25 | Sun | 1 | 8 | 15 | 22 | 29 | |

| | | | | | |
|---|--------------------------|--------------------------|--------------------------|----------|--------------------------|
| Term Time | <input type="checkbox"/> | Bank Holiday | <input type="checkbox"/> | Holidays | <input type="checkbox"/> |
| Inset Days | <input type="checkbox"/> | Transition Day for Y1-Y6 | <input type="checkbox"/> | | |
| <div style="border: 1px solid black; padding: 2px; width: fit-content;"> INSET carried forward due to COVID opening for Key Workers in June 2020 </div> | | | | | |

UNIFORM – All children to be back in Full Uniform

Boys

- Grey trousers/shorts
- White polo shirt
- School sweatshirt with SVPS logo
- Grey/black socks
- Black shorts for games / P.E.
- P.E T-shirt with SVPS logo in house colours
- Sensible black shoes
- Wellies/Waterproof boots - some break/lunch zones will be on the field all year round

Girls

- Grey pinafore dress, skirt or grey trousers/shorts
- White polo shirt
- School sweatshirt/cardigan with SVPS logo
- Red/grey tights or white/grey socks
- Black shorts for games / P.E.
- P.E T-shirt with SVPS logo in house colours
- Sensible black shoes
- Wellies/Waterproof boots - some break/lunch zones will be on the field all year round

Trackie-Day 😊

- On your child's P.E Day they are **to come to school wearing SVPS Sports P.E. Kits, Trainers and please bring spare socks 😊**. If it is a little 'chilly' then they can wear a track-suit/hoody and joggers over the top. **You will be told your child's P.E day on your 'Moving-Up' Day**
- Polo shirts, P.E. t-shirts in house colours, sweatshirts and cardigans, black shorts and red baseball caps are all available from the school office.



Break and Lunch Times

Minimising Contact/Maintaining Flubbles

- Classes will have their own designated zone to play in for their break and lunchtimes.
- Staggered Break and Lunch Play slots will allow large areas for classes of 30 to play in easily.
- We will need to use the field and grass areas so **ALL** children will need a **pair of Wellies/Waterproof Boots (Clearly Named) in school EVERYDAY**. Please bring them in and leave them in. There will be a storage area outside each class.



The Terrapins [Wrap-Around Care]

We are pleased to announce that the Government Guidance for Fully Re-opening allows wrap-around care (breakfast and afterschool club) to resume from our 1st day back – Friday 4th September. The Terrapins is an independent company, however they will be keeping to our Year Group Flubbles and adhering to all the latest guidance surrounding social distancing and sharing of equipment.

What time is The Terrapins open and how do I get in touch with them?

The timings will be the same as in previous years, with a few tighter drop off and pick up timings and procedures; more details are available from The Terrapins.

- Breakfast Club – 7.30am – 8.35am [drop off will be limited to 7.30am – 8:15am]
- Afterschool Club – 3:20pm – 6:00pm (5:30pm Fridays) – pick up from 4pm onwards

Places are limited and very popular; if you have not already been in touch with The Terrapins and this is something you may need, please contact them on:

- Email = theterrapins@hotmail.com
- Text ONLY = 07714 659025

Contact Details

If you **change or have changed your contact details (phone number and/or email address) we need to know.**

Please send your new phone numbers and email address to
admin@swindonvillage.gloucs.sch.uk

Keeping in Touch

How do I keep in touch with all the latest information?

Over the past 12 months we have increased our methods of communication and it is vitally important that you continue to look at the following methods of communication on a daily basis:



Please check your personal emails daily. With the continued 'new-normal' we will not be sending home slips of information very often. Virtually all letters and notes will be **emailed**.



We do pay for a text messaging service but with the current financial climate **texts will only be sent in case of last minute changes/reminders/emergencies**



This has been very successful. If you are not yet following us/liking us then please click this link
<https://www.facebook.com/pages/category/Elementary-School/Swindon-Village-Primary-School-2365704203704475/>



This has been very successful. Each class has their own Blog – more details will be sent out once your child is back.



Our Website is also a great place to find the latest news, please continue to check on a regular basis.



As always please do pick up the phone and speak to us, our number is 01242 690016